HDI Women in IT Leadership Forum Meeting
April 8 and 9, 2018
MGM Grand
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Saturday April 7, 2018

6:30 pm – 8:00 pm	**Networking Happy Hour**
	All Forum participants are encouraged to attend this social activity. Appetizers and drinks will be served.

Sunday April 8, 2018

7:45 am – 8:30 am	**Breakfast**

8:30 am – 9:00 am	**Welcome to HDI Forums**

9:00 am –9:45 am	**Individual Forum Group Welcome and Introductions**

9:45 am – 10:00 am	**Break**

10:00 am – 12:00 pm	**The Changing Landscape for Women Leaders in IT**
SME: Vicki Rogers

Why is IT the only profession that hasn't seen an increase in the number of women entering the workforce? Why are women 3-4 times more likely to leave an IT career than men? What are the barriers that women face in long-term IT careers? This workshop will take a closer look at all these questions. We'll consider what the data gathered in recent years tells us, and we'll discuss the issue and brainstorm solutions.

This workshop welcomes both women and men as we work together to make our profession more diverse. |

12:00 pm – 1:00 pm	**Lunch**

Time	Topic
1:00 pm – 2:30 pm	**Roundtable: Transitioning to a Leadership Role** **How do you move from peer to manager and still have your direct reports' respect? How do you socialize with staff? Friends? How might the relationships you build have positive/negative repercussions in the future? How can you mitigate those effects?**
2:30 pm – 2:45 pm	**Break**
2:45 pm – 4:00 pm	**Roundtable:**
4:00 pm – 5:00 pm	**Open Discussion/Parking Lot** **This is an opportunity for open discussion regarding challenges faced, successes experienced, etc. Take this time to ask questions of your peers, share ideas or generate topics that are not mentioned on the agenda. What are some current issues you are facing that you would like to discuss? Use your post it notes to capture your thoughts throughout the day not pertaining to the agenda items. Utilizing the parking lot area in the meeting room, stick your topic, idea or question in the designated are to be discussed at this time during the day.**
5:00 pm – 5:30 pm	**Free Time**
5:30 pm - 6:30 pm	**Group Happy Hour or Dinner**
Monday April 9, 2018	
7:45 am – 8:30 am	**Breakfast**
8:30 am – 9:30 am	**Speed Circuit Discussions** **This will include the all Forum groups. There will be topics set up on each table, and you'll spend approximately 5 -10 minutes at each table, rotating through each topic until the hour is up.**

9:30 am - 10:30 am	**Future Topics and Ongoing Discussion**
	The next Forum meetings will be held in June in Jacksonville, FL. What topics would the group like to see covered at the next meeting? In addition to future planning, Megan will provide an overview of the general and group-specific Forum communities on HDIConnect, which you can use to keep the discussion going between meetings.
10:30 am – 10:45 am	**Break**
10:45 am - 12:00 pm	**Mentorship: Building Enduring Professional Relationships** *SME: Kelly McLaughlin* **The relationship between a mentor and mentee can be one of the most productive professional relationships of one's career. But what does it mean to be mentored? What does it mean to be a mentor? Managing expectations both ways is critical to ensuring the success of these relationships. In this session, we'll talk tips and strategies for making the most of mentor/mentee relationships, from both perspectives, as well as why you should get a mentor today, if you don't have one!**
12:00 pm – 1:00 pm	**Lunch**
1:00 pm – 1:30 pm	**My Career Journey: A Growth Path for Women in IT Leadership** *SME: Starr Goetschalckx* **Starr will share the five essential characteristics of leadership and how/why they were integral to her successful career at Lockheed Martin.**
1:30 pm – 3:00 pm	**Panel Discussion: The Essential Characteristics of Successful Women Leaders** *Facilitator: Sandy Seroskie* **In this panel session, Sandy Seroskie will facilitate an interactive discussion with an esteemed panel of industry leaders, including Starr Goetschalckx, Peter McGarahan, Matt Hooper, and Kelly McLaughlin.**

Are you looking to get a seat at the executive table? Do you have a seat at the table but struggle to gain support from your male colleagues? Is your voice being heard (and listened to) within your organization? The panel will share their perspectives, answer these and other burning questions, and offer advice to help you achieve greater success. You'll also identify the essential leadership characteristics that you want to strengthen and the steps you need to take to develop them, reducing frustration and advancing your career.

3:00 pm – 5:00 pm	**Site Visit: MGM**
	IT Support Services System Overview – 15 minutes
	    o **Organizational background**
	    o **Technology overview**
	    o **Organizational structure**
	• **Project Overview – 15 minutes**
	• **Service Desk Operations – 45 minutes**
	    o **Tour desk and provide overview**
	    o **Staffing, training (onboarding and ongoing), and hiring process**
	    o **Metrics, what you measure and why**
	    o **Process of managing for daily improvement**
	    o **Daily/weekly employee engagement, huddles, etc.**
	    o **Drill down on ticket system usage and process implementations**
	• **Panel or General Q&A – 30 minutes**